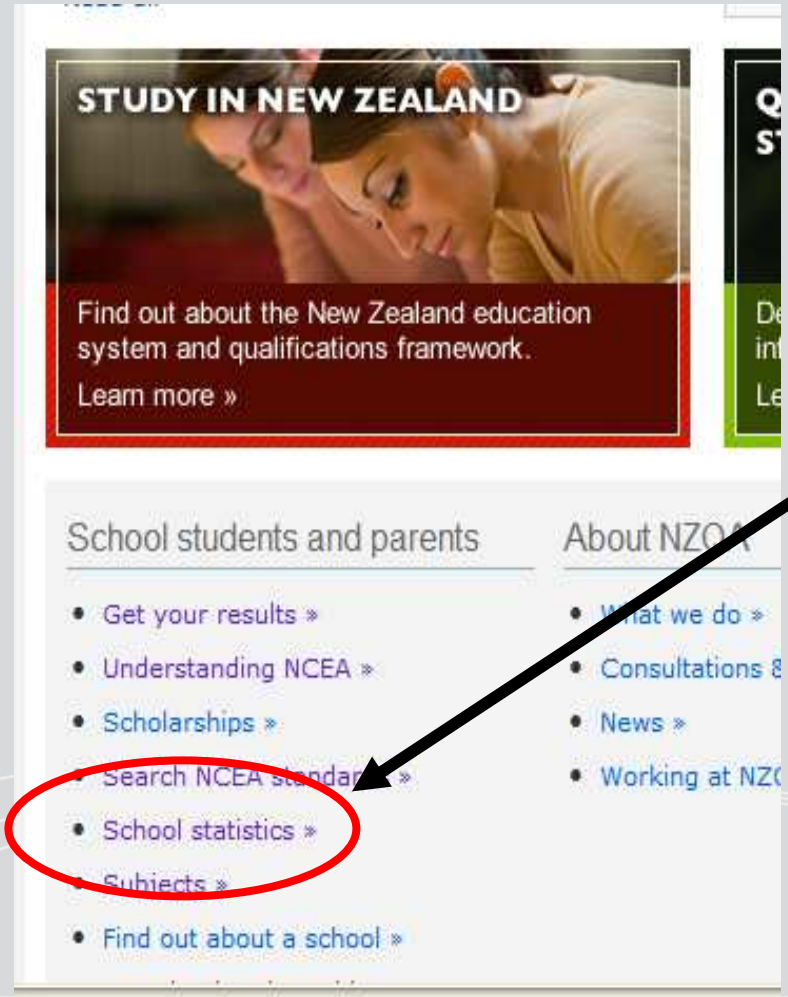
NZQA
NEW ZEALAND QUALIFICATIONS AUTHORITY
MANA TOHU MĀTAURANGA O AOTEAROA

NCEA Resource Kit

Preparing statistical reports for teachers

Where to find statistics


STUDY IN NEW ZEALAND
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Scholarships »
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Click this link on the NZQA home page at www.nzqa.govt.nz

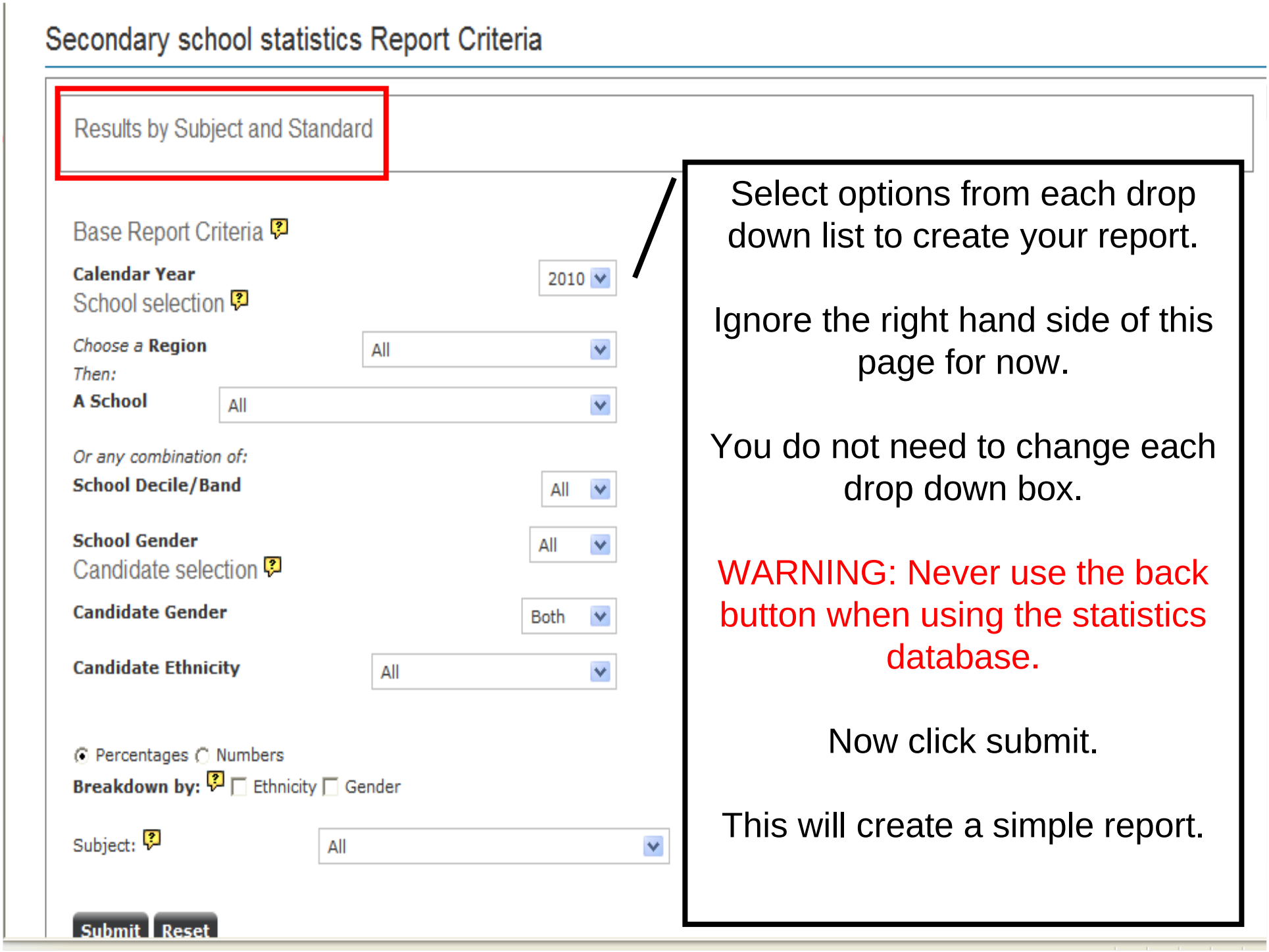
Creating a Report

- This will take you to the secondary school statistics pages:

  www.nzqa.govt.nz/statistics

- There are six types of reports that can be generated.
- Click on 'Results by subject and standard'.
- The following slide shows the page to run this report for your subject at your school.

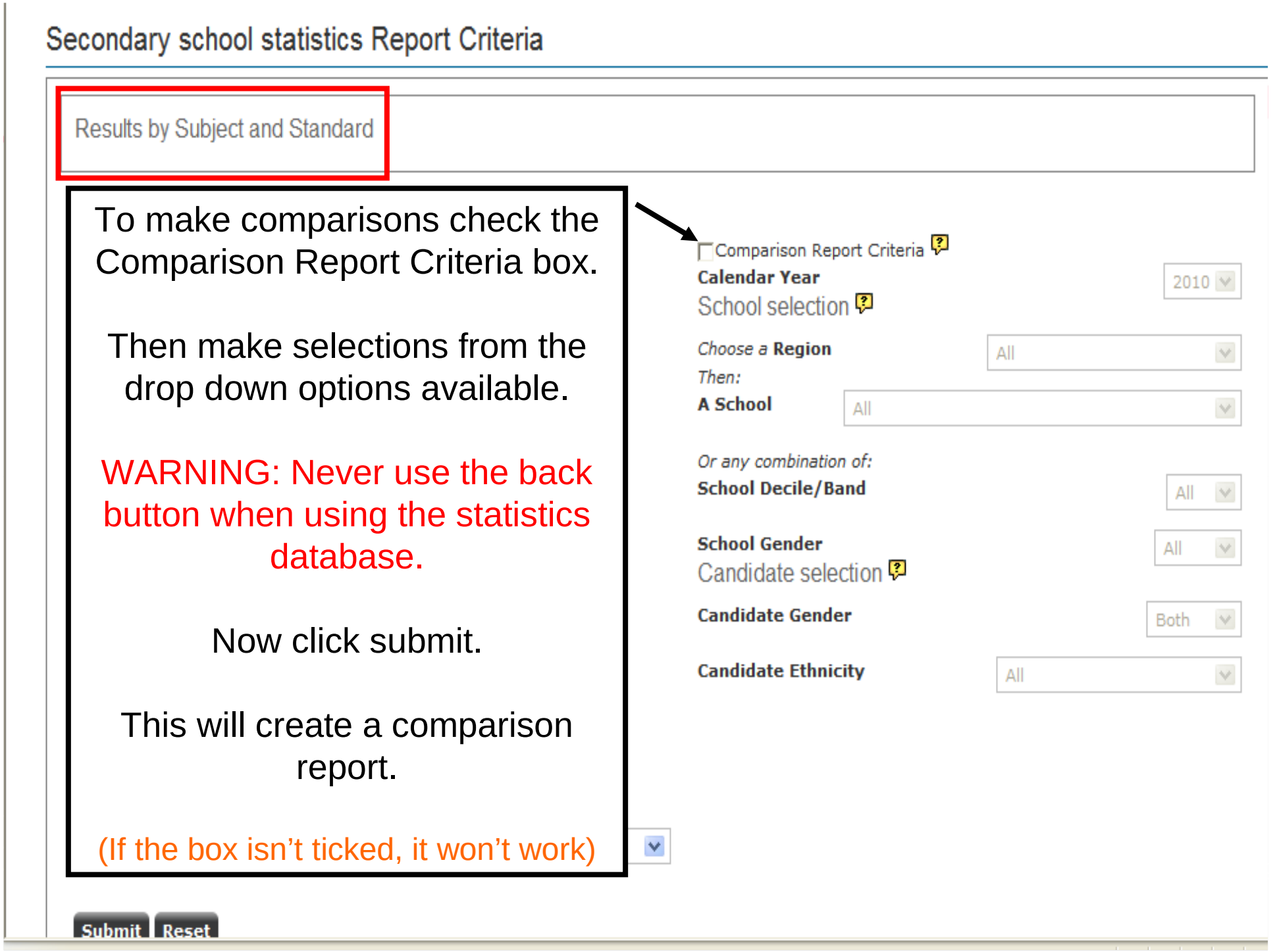
Take a look >>>


Secondary school statistics Report Criteria
Results by Subject and Standard
Base Report Criteria
Calendar Year
2010
School selection
Choose a Region
All
Then:
A School
All
Or any combination of:
School Decile/Band
All
School Gender
All
Candidate selection
Candidate Gender
Both
Candidate Ethnicity
All
Percentages
Numbers
Breakdown by:
Ethnicity
Gender
Subject:
All
Submit
Reset
Select options from each drop down list to create your report.
Ignore the right hand side of this page for now.
You do not need to change each drop down box.
WARNING: Never use the back button when using the statistics database.
Now click submit.
This will create a simple report.

Making Comparisons

- When generating reports the right-hand side of the screen can be used to make comparisons between:
  - Year
  - Ethnicity
  - Gender
  - Schools
  - Deciles
  - Region
  - Or a combination of the above

Take a look >>>


Secondary school statistics Report Criteria
Results by Subject and Standard
To make comparisons check the Comparison Report Criteria box.
Then make selections from the drop down options available.
WARNING: Never use the back button when using the statistics database.
Now click submit.
This will create a comparison report.
(If the box isn't ticked, it won't work)
Comparison Report Criteria
Calendar Year
2010
School selection
Choose a Region
All
Then:
A School
All
Or any combination of:
School Decile/Band
All
School Gender
All
Candidate selection
Candidate Gender
Both
Candidate Ethnicity
All
Submit
Reset

Types of Reports

- Reports can be **roll based** or **participation based**.

  Data based on participation identifies students who could potentially gain qualifications in a particular year, rather than including all students on a school roll.

  *This provides a **clearer indication** of NCEA performance at individual schools, as students undertaking special education courses, or alternative qualifications, are not included as attempting to gain NCEA qualifications.*

- Further details about the difference can be found at:

  www.nzqa.govt.nz/statistics

- Other types of reports can be found on the same page.

Further questions or information

- Discuss these with your school's data analyst or Principal's Nominee.
- Your school Student Management System (SMS) software may also be able to produce additional reports.
- An advanced secondary statistics **user manual** for the NZQA school statistics web site can be found at:

www.nzqa.govt.nz/statistics

Ends